

MICHIGAN MADE ARTS & CRAFTS FAIR

October 17, 2020 - 10AM-5PM
Calhoun County Fairgrounds, Marshall, Michigan



2020 CRAFT SHOW VENDOR LEASE AGREEMENT

Load-in: Saturday, October 17th 8:00am-10:00am (vendors enter through Washington Street gate until 10:00am)

Indoor Vendor Space (10ftx10ft): \$25

Outdoor Vendor Space (20ftx20ft max): \$25

Electric Hookup: \$25

Tables/chairs/tents will not be provided and will not be available to rent

Campsite Rental: Contact the Fairgrounds Office at 269-781-8161 to confirm availability

CONTACT INFORMATION			
Name		Business	
Email		Phone	
Address		City/State/Zip	
I acknowledge the terms attached (signature):			

OVERVIEW OF ITEMS YOU WILL BE SELLING:

Vendor Fees	Price	Quantity	Total
Indoor 10x10	\$25		\$
Outdoor	\$25		\$
Electric	\$25		\$
Donation	\$		\$
GRAND TOTAL			\$
OFFICE USE:			

<p>Payment by credit card:</p> <p>Cardholder _____</p> <p>Card Number _____</p> <p>Expiration ____/____ 3-digit CCV ____</p> <p>Card Type _____ Zip Code _____</p> <p>Signature _____</p> <p>Payment by check: Payable to CCAIS</p> <p>CCAIS is a 501(c)3, proceeds to benefit fair programming</p>
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For more information, contact **Jen Rice**
Office: 269-781-8161 – ccaisoffice@gmail.com

Return completed registration and payment to:
CCAIS, PO Box 311, Marshall MI 49068

Vendor Terms & General Guidelines

1. **Vendors and guests acknowledge the contagious nature of COVID-19 and that many public health authorities still recommend practicing social distancing, and acknowledge that they are voluntarily choosing to attend event(s) at the Calhoun County Fairgrounds and assume the risk that they may be exposed to COVID-19. CCAIS and the event organizer(s) cannot guarantee that event attendees will not become infected with COVID-19 and that attending events at the Calhoun County Fairgrounds could increase their risk.**
2. Defined space(s) will be leased to the Vendor, specifying size, location, and use to be made of the space. No change will be allowed without the consent of CCAIS or its designee(s). CCAIS or its designee(s) reserve the right to reassign and/or change the location of the Vendor at any time, at the discretion of CCAIS Management.
3. No other use than specified may be made of space, and no other products than those specified may be exhibited or sold without the consent of the Fairgrounds General Manager.
4. Should the Vendor fail to observe the terms of this contract, CCAIS may, at their discretion, cancel all rights of the Vendor without refunding any money paid and the Vendor may be escorted off the fairgrounds.
5. If the Vendor fails to use the assigned space, no refund will be made on any advanced payment.
6. CCAIS Management reserves the right to reject any application for any reason and in CCAIS's sole discretion.
7. The CCAIS shall have a lien on any property of the Vendor to secure any funds due to the CCAIS for any reason.
8. Rights under this contract may not be assigned, sold, transferred, or sublet.
9. Vendor waives any claim of damages or liability against CCAIS, Fairgrounds General Manager, fairgrounds staff, or its agents and employees, and shall hold them harmless from loss or liability arising from this lease.
10. **Food vendors agree to carry liability insurance with minimum limits of \$500,000.00 per occasion. A copy of liability coverage naming CCAIS as an additional insured must be on file at the fairgrounds office.**
11. CCAIS or its designee(s) may at any time enter upon and inspect any portion of the premises.
12. The Vendor must take care of the premises during the lease term and leave premises in good condition.
13. Walkways, roadways, entries, and passages shall not be obstructed or used for any other purposes. CCAIS and its designee(s) have full control of traffic. Vehicles will only be admitted to the grounds for the purpose of servicing exhibits at the hours and under the conditions that CCAIS prescribes.
14. No person shall mark, paint, drill, or dig, or in any way deface the walls, ceilings, partitions, floors, or the lands of the fairgrounds without first obtaining written permission from CCAIS or its designee(s).
15. Vendor will do nothing on the premises that would in any way increase the rate of insurance for fire or conflict with public safety and sanitary regulations.
16. Methods of handling electricity, gas, and flammable or explosive substances shall be at all times subject to the power of CCAIS or its designee(s) to limit, prescribe, and prohibit.
17. The Vendor shall be subject to further and additional regulations or orders made by CCAIS or its designee(s) to prevent injury or damage to persons or premises or to promote the nature and reputation of the grounds as appropriate to visitors of all ages.
18. General illumination of the interior buildings and such electricity as may be needed in the demonstration of the exhibitor's products shall be furnished by CCAIS at a rate of \$25 per hookup. Vendor must furnish special and additional electrical connections for the operation of lamps, motors, signs, etc.
19. CCAIS controls language, type, and placing of commercial signs and advertising.
20. Stands and exhibits must be open to the public with a competent attendant in charge for the full period as specified, unless exception is specifically made in the individual case by CCAIS or its designee(s).
21. With the exception of pet events, no dogs or other pets are allowed in vendor areas (except service dogs with appropriate paperwork). Vendor will not be allowed to have dogs or other pets on the grounds.
22. Gray water must be drained into a holding tank and taken to the dump station. There will be NO draining or dumping on the ground.
23. No Vendors shall make such noise in connection with his/her place of business or exhibit that interferes with neighboring Vendors.
24. In the event of a dispute under these rules between CCAIS or its designee(s) and a Vendor, or between Vendors, CCAIS Management may make final binding decisions. In individual cases or for adequate reason, CCAIS or its designee(s) shall have authority and discretion to release Vendor from any of these rules. The Fairgrounds General Manager shall be the sole and final judge of questions and disputes that arise.
25. Teardown will begin on the day/time specified, with NO VEHICLE TRAFFIC around grounds until then.