

# Calhoun County Agricultural & Industrial Society

## Minutes of Board Meeting

June 20<sup>th</sup>, 2016 – Marshall Middle School - 7:00 PM

### **Call to Order**

The June 20th, 2016 Board meeting was called to order by CCAIS Board President, Doug Wildt at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Nick Collier.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Doug Wildt, Vic Potter, Jim Olds, Amanda Shreve, Susan Baldwin, Steven Benham, Tom Carr, Nick Collier, Hope Horton, Matt Ivey, Art Kale. All present.

Approval of Agenda - motion by Jim Olds, seconded by Tom Carr, to approve the agenda. Motion passed.

Secretary's report of the April 18th, 2016 minutes was given by Susan Baldwin. Corrections were noted for Explorer Days and name spellings. Motion was made by Art Kale, seconded by Jim Olds to file the minutes as corrected. Motion passed.

Treasurer and Finance Committee Reports – Amanda Shreve presented the report. She noted the assets, restricted and liquid as well as liabilities. The P & L figures are on track. Art kale asked if a report could be created to provide year over year numbers. Shreve reported that the committee was working on that but that historic data is not consistent currently. Motion was made by Vic Potter, seconded by Nick Collier, to accept and file the financial report. Motion approved.

Executive Director's Report – Megan Harvey reported that all entries for the fair are due by July 8. All camping fees are due by July 15. Most photos have been taken for the ID badges but a few Superintendents still need to have pictures taken. The July Board meeting will be held in the covered arena on the Fairgrounds. All Superintendents are expected to attend and report on fair preparations. A date for the August Board meeting is still undecided. Fair sponsorships are going well - \$90,000 committed to date. The brochure is in final draft and any changes need to be given to Harvey immediately. The Community Garage Sale earned a profit of \$580.

**Public Comment** - requested for any agenda items.

Rich Hazen shared information on the Michigan Farmers Hall of Fame project. Volunteers are getting photos in order and are looking into matting and framing the photos. The old 501(C)(3) organization has been dissolved. Fredonia Grange would like to use the Belcher Building to display the Hall of Fame items. Still looking for additional volunteers. Vic Potter asked if the museum would be looking into its own building. Hazen said yes – something like Prairieville Days. Amanda Shreve asked about the amount of space that would be needed. Hazen indicated that there are over 200 photos, as well as plaques and items to be displayed.

**New Business:**

- A. Grandstand** – Doug Wildt and Vic Potter explained the updated situation with the grandstand roof. Engineers who have looked at the structure have suggested different solutions such as removing the entire roof or repairing the sagging corner. Costs to remove the roof entirely could run \$60,000 to \$70,000. Repairs could be \$30,000. If repairs can be done, the fix could last 4 to 5 years but is not a long term solution. Wildt also explained the situation regarding insurance for the grandstand. Staff and the Board have looked into getting insurance through a new company. The structure must be signed off on by an engineer. Motion was made by Vic Potter, seconded by Jim Olds, to spend \$30,000 to repair the roof pending approval by the new insurance company that the grandstand would be covered if repaired and signed off by an engineer. Vote was taken by roll call – all in favor 11 – 0, motion passed.

**Committee Reports**

- A. Operations Committee** – Grandstand situation explained under new business.
- B. Marketing Committee** – Megan Harvey reported that she is looking into an app for the fair, including a function to send push notifications. The cost could run \$3500.
- C. Superintendent Committee** – Hope Horton asked all Superintendents to attend the July Board meeting to report preparations for the fair and any final things needed. All livestock positions have been filled but a few still needed for still exhibits.

- D. Small Animal Auction Committee** – Tom Carr stated reported that the next small animal committee meeting is June 27.
- E. Large Animal Auction Committee** – no report
- F. Livestock Committee** – Tom Carr reported that the Committee is still working on the vet protocol.
- G. Master Plan Committee** – Doug Wildt reported that this work is on hold while the grandstand issue is handled. Matt Ivey has been working on maps with concepts for the grounds.
- H. Policy & Procedure Committee** – Cindy Thomas reported that the original goal was to have all policies collected by the fair but it has been slow as some documents need to be created. The Committee is focusing on financial policies for now.

**Events and Community Reports:**

- A. 4H Council** – Marilyn Letts reported that the lemonade trailer will be ready July 10. A relay team is in the works. The committee is working on Kids Day activities for the fair.
- B. FFA Report** – Megan Harvey shared a report from Lora Finch:

“School is out for summer. Last week we planted flowers at the fairgrounds, worked in the ag shop and went to Grand Rapids to the zoo. Coming up Mrs. Finch is attending the state summer ag teachers conference, one member is attending chapter officer training at the state level and 2 are attending the WLC leadership conference in Washington DC. New this year, we have just begun selling raffle tickets for a 1948 Farmhall H tractor. Tickets are \$10 each. The drawing will be Oct. 14th during the homecoming football game. They will be for sale at Fair. The tractor was donated by Budd's AllTractor of Jackson/Sommers Tractor of Battle Creek. Otherwise ffa members are working with their animals and preparing for fair week.”

Amanda Shreve reported that a new program is being developed at the Calhoun Area Career Center. There is an open position for an ag instructor. Marshall Schools are still looking for a staff person for FFA.

- C. Floral Hall Building** – John Taylor reported that three showcases have been donated and 5 new name bricks placed.

- D. Houston School – no report.
- E. Maple Grove Church – Margaret Taylor – nothing new to report.
- F. Fair Museum – no report.
- G. Cruise the Fountain – Megan Harvey stated that plans are going well.
- H. Fundraisers/Golf Outing – Ryan Harvey reported that the event is this coming weekend. There is still room for teams. Also looking for a few more volunteers.

**PUBLIC COMMENT** – three minute time limit and one opportunity to speak.

Cindy Thomas updated everyone on the Millionaire Party event. The License has been obtained and tickets will be available shortly. A maximum of 500 tickets will be sold at \$75 each. Ticket holders will get a dinner, two drink tickets and several opportunities for prizes during the drawdown and other raffles on Nov. 5. The proceeds are for youth premiums at the fair.

Pattie Baughman stated that she is working on the fair parade and is looking for livestock groups to participate with floats. Amanda Shreve and Hope Horton suggested placing notices in the newspaper, advisors, and with all 4H and FFA groups.

Kim Day with Calhoun county Horsebreeders stated that she checked out the barn and noted that it needed to be painted inside. The group can use their own equipment and asked for money for paint. Doug Wildt referred her to Megan Harvey.

John Taylor asked if there will be a bike giveaway during the fair, Megan indicated that there would be a giveaway.

Amy Cobb, Open Horse Super, asked if the barns are sanitized after the fair. Megan stated yes they are – Darryl handles that work.

**BOARD COMMENTS** –

None.

**Adjournment** – Motion was made by Vic Potter, seconded by Steve Benham, to adjourn the meeting at 7:36 pm. Motion passed.

Submitted by Susan Baldwin, Board Secretary