

Calhoun County Agricultural & Industrial Society

Minutes of Board Meeting

May 21, 2018 – Marshall Middle School - 7:00 PM

**Call to Order**

The May 21, 2018 Board meeting was called to order by CCAIS Board President, Vic Potter at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Nick Collier.

Attendance with Roll Call was conducted by Susan Baldwin.

Present: Vic Potter, Matt Ivey, Amanda Shreve, Susan Baldwin, Steven Benham, Nick Collier, Art Kale, Erik Myers, Jim Olds, Steve Swafford. Excused: Doug Wildt.

Approval of Agenda - motion by Susan Baldwin, seconded by Steve Benham, to approve the agenda. Motion passed by voice vote.

Secretary's report of the April 16, 2018 Board meeting minutes was given by Susan Baldwin. Motion was made by Susan Baldwin, seconded by Steve Benham, to file the minutes. Motion passed by voice vote.

**Treasurer and Finance Committee Reports** – Amanda Shreve reported that the Board was emailed a report of the bills paid. She also reported on pending bills. June 4 is the next scheduled Finance Committee. Jim Olds asked if the check numbers could be added to the report. Megan Harvey indicated yes. Olds also asked about purchase order details. Shreve explained how Quickbooks provides the information.

**Executive Director's Report** – Megan Harvey provided the Executive Director report. The church and school siding projects have been completed and look great. Both also had some stone work repaired on the front of the buildings. (The funds for both these projects came out of the money that they have raised.)

CCAIS was able to purchase a lawn mower and staff have been working at getting all the grass caught up, which has been a small challenge with the rain.

Sponsorships are going very well. The new layout to the sponsorship program has been very well received, and in some cases resulted in additional sponsorship dollars. To date, just over 80k committed. All invoices have been sent out as well.

All Things Vintage went well for the first big event of the season. It ran from 10 am to 3 pm. There were many attendees, lots of happy buyers and sellers. The next one will be in September.

Bull riding begins this coming Friday night at 6:30pm. This year Sandy Woods State Farm is a large sponsor of the event, and will be handing out give-aways and volunteering at the gates.

Cruise the Fountain is going well. CCAIS has partnered with a car show promoter to really help this event be successful. There have been changes to the event beginning with how the cars register and pay. Instead of \$25 per car, it is \$5 for the car (Free if they bring a nonperishable item to donate to MACS and the Food Bank) each person is \$5 per day. The promoter is working on recruiting additional auto part vendors of a higher quality, vintage campers, and a few other attractions that will be beneficial for spectators in hopes that will draw more people through the gates. There are a few car clubs that haven't attended in a few years which are returning this year because of the promoter.

Golf Outing is off and rolling. There are a few team entries from businesses that have not attended in the past. Currently recruiting more teams, and working on hole sponsors. The event will be July 13<sup>th</sup> at the Medalist. We will need a few volunteers that day, but certainly not as many as before. Looking for a total of 6, staff will be at the event as well.

This year the livestock committee and staff have worked together and will be having ring side check in and be able to have the judging books on tablets which will allow for judging results to be entered thru the tablet and uploaded to Blue Ribbon program versus having a part time staff member complete the data entry.

A copy of the new fair brochure template is available for everyone to review. Trying a different design this year. The brochure is larger and includes all the fair information, including auction advertising. This will be an insert similar to the ads in paper delivery. The information will be consistent in the flyer and the insert. Feel free to check over the template and offer suggestions or changes. Expense wise this is an increase (\$2,200) however I feel that we are able to utilize those dollars more efficiently for the fairgrounds, fair, and the youth auctions.

Reminder that open class, non-livestock, and the remainder of livestock entries are due July 9<sup>th</sup>. These can all be done online through the Blue Ribbon program. The link is on the CCAIS website on the home page. The first few rounds of online entries went extremely well. We encourage as many entries to be done online as it is much easier to change if there is an error.

Camping payments are due July 16<sup>th</sup> for fair. They can either be paid online or through the office.

Megan Harvey also introduced Jason, the new maintenance staff.

Vic Potter asked about the Drawdown event. Megan reported that details are still in process.

**Public Comment** - requested for any agenda items.

None.

**New Business:**

- A. Washington Street Gate.** Vic Potter reported that there has been an offer of a donation to keep the Washington Street gate open during fair week. This entrance is not a big money-maker but a number of visitors with wristbands use this entrance. Many visitors rent camping spaces just outside the gate. A number of handicapped visitors also use the gate. Board members also stated that youth exhibitors also use this gate. A donation of \$500 has been offered to offset some of the expenses. Amanda Shreve noted that would need to post two people at the gate because a cash box would need to be provided. Motion was made by Matt Ivey, seconded by Nick Collier, to accept the donation and keep the gate open during fair week. Vote was taken with nine in favor, Shreve opposed - motion approved.

**Committee Reports**

- A. Operations Committee** – Megan Harvey reported for Ryan Harvey. Siding is complete on Church and School. Working on repairs around the grounds to get things ready for summer events.
- B. Marketing Committee** – Megan Harvey again stated that the brochure is about complete – please review and provide any suggestions.
- C. Superintendent Committee** – no report.

- D. Animal Auction Committee** – no report.
- E. Livestock Committee** – Hope Horton reported that the Committee is still working on a calf catch event. Only dairy starter group will participate. Committee is going over DNA samples. Chemical Bank will be holding the keys to the safes. Committee is reviewing letters of interest for sheep and beef superintendents.
- F. NonLivestock Committee** – No report.
- G. Master Plan Committee** – Matt Ivey reported that C2AE had to cancel workshop due to illness. Will be rescheduled.
- H. Policy & Procedure Committee** – no report.
- I. Millionaire Raffle Committee** – Megan Harvey will follow up with Brian Boyd.

**Events and Community Reports:**

- A.** 4H Council – Marilyn Letts reported regarding how the 4H program is using the lemonade stand. County has increased fees for the license. Inspections cost \$90 each and two are required each year. The license is \$300. The stand will be at Cool Mama’s on Father’s Day.
- B.** FFA Report – no report.
- C.** Floral Hall Building – John Taylor stated that there is nothing to report at this time.
- D.** Houston School – Margaret Taylor reported that the recent auction at Rapp’s brought in \$1155 to be split among the School, Church and Museum. More donations have been coming in for the Fair. The Church basement interior will be painted in June.
- E.** Maple Grove Church – See School report.
- F.** Fair Museum – See School report.

**PUBLIC COMMENT** – three minute time limit and one opportunity to speak.

Hope Horton reported that there was a swine show at the fairgrounds with about 250 pigs. There were issues with the Comfort Center. The facility was out of toilet paper

and hand towels. Several of the toilets were out of order. Some of the faucets were spraying haphazardly.

Chris Landis shared that the Homer FFA was holding a breakfast at 7 am on Memorial Day at the school for a fundraiser.

John Taylor stated that the new siding on the Church and School looked great.

**BOARD COMMENTS –**

Amanda Shreve stated that she is resigning from the Board and the Finance Committee. She asked that her name be removed as a signatory on all financial accounts. Due to increased responsibilities at work, she is no longer able to commit the time to these positions. She will continue to serve as Superintendent for Youth Agriculture, Horticulture and Floriculture for this year's fair.

Matt Ivey thanked Amanda for her time and appreciated her work on the Board. He also noted that the new siding on the Church and School looks great.

**Adjournment** – Meeting was adjourned at 7:31 pm by Vic Potter.

Submitted by Susan Baldwin, Board Secretary