

Calhoun County Agricultural & Industrial Society

Board Meeting

February, 17, 2021 – 7pm

Zoom Online App

Called to Order: J Olds, Interim President called the meeting to order at 7:05. J Olds introduced new Board Trustee Tommy Miller.

Roll Call: H Horton, Interim Secretary took roll. Present: J Olds, S Benham, C Riddle, H Horton, S Swafford, L Sands, T Letts, T Miller. Absent: D Wildt, excused by J Olds.

Approval of the Agenda: H Horton ask that the agenda be amended to allow the Secretaries report to include; board vacancy announcement. J Olds motioned, 2nd S Benham, all in favor. Motion carried.

Secretaries Report: H Horton, The Jan 27, 2021 minutes were sent to all board members for review. H Horton motioned to accept them as written, 2nd S Swafford. No comment, all in favor. Motion carried. Announcement of Board Vacancies with an 8 month term ending at the Annual Meeting 2021 will be emailed/mailed to the membership. Letters of Interest are due by 5pm March 8, 2021.

Treasurers Report: C Riddle explained that C Thomas, C Newsome and H Dezatell have been working on getting things switched over to the new computer system. A few things were discovered and moving forward we will change a few things. The Board discussed the need to obtain a CCAIS credit card to conduct business and for accurate record keeping. One account with two cards (Fair Manager and Bookkeeper) will be managed by the Treasurer and the Finance Committee. C Riddle moves that the Board allow for a CCAIS Credit Card with a spending limit of \$5000 be obtained. H Horton 2nd. A roll call vote was taken, all in favor. Motion carried. C Riddle explained the Finance committee and the Board have worked together to determine that the funds collected for 6 years to pay for manure removal and building maintenance be recognized on the books. C Riddle motioned \$18,000 will be recognized on the books as funds collected to pay for manure removal and animal building maintenance. H Horton 2nd. Discussion on the allocated fund account with a monthly statement. By putting these policies and procedures in place this will carry over to a new board. Vote was taken, all in favor. Motion carried. PPP Loan, the CCAIS qualified for a second PPP Loan \$29,300 with 40% (\$11,350) deposited into the payroll account. The other remains in the general account for utilities, but can be transferred to cover payroll. Building roofs, still working on that. The money for supplies will be deducted from the manure and building maintenance account. C Thomas stated C Newsome has been working on reconciling the accounts. C Riddle stated he is working with J Rice on events that will be profitable. We may need to cut back on some of the things were doing. C Thomas stated there is a \$30,000 MDARD grant available for Capital Improvements. The Merchant's Building qualifies. We would need to come up with the matching funds. C Riddle motioned that CCAIS apply for the MDARD Capital Improvement grant for \$30,000 for the Merchant's building, matching half. T Letts 2nd. Vote was taken, all in favor. Motion carried.

Manager's Report: J Rice stated she submitted a Covid re-opening plan to the Calhoun County Health Department. She has been working with legislation and other county fairs on ways to host events safely. The Fair has been asked to host a Covid vaccine drive through, plans are still preliminary. The County

goal is 70% vaccinated. J Rice has been working on fair book revisions, scheduling events and sponsorships.

Members of the Audience Comment on Agenda Items:

K Fischer, With Tommy on the board as a liason to the County Commissioners will he vote as a Board Member? T Miller replied, their have been County Commissioners on the board before. T Miller stated he will vote as a CCAIS Board Member. The commissioners don't have a vote. In a situation of a county vote, he would recluse himself.

Action Items:

Recognized Youth Organizations – H Horton indicated with the uncertainty that many exhibitors are feeling, 4-H being virtual and with beef weigh in pushed back it would give RYO a chance to regroup and see where they stand. H Horton motioned that the deadline for 2021 Recognized Youth Organizations will be April 1, 2021. The motion was 2nd S Benham. Discussion, clubs have until May 15th to submit their final youth exhibitor rosters to the Fair Office. This allows time for members to join a RYO if needed. Vote was taken, all in favor. Motion carried.

Committee Reports:

- a. Operations: J Olds, tree trimming complete, brush to clean up. Church heat was turned down, concerned about water left on. J Olds turned the water off, let pressure off the pipes. A notice will need to be put on the door, building winterized.
- b. Granary: J Olds, they will weather proof when they are able. C Thomas, stated she is working with Catie Boring on a \$25,000 grant from Andersons for the final refurbishing.
- c. Bylaws Committee: C Thomas, no changes.
- d. Nominating Committee: D Keissling, thanked C Riddle and S Benham for filling the vacant board positions on the committee. The committee will reconvene to discuss the ballot. H Horton, stated she thought the ballot was frozen as stated in December.
- e. Employee Committee: C Riddle, staff working at reduced hours.
- f. Volunteer Appreciation Committee: K Miller, finishing up Merry Mile, working on Spring Clean Up, Fair and the Appreciation Dinner in October.
- g. Livestock Committee: J Darrow, Superintendents have been asked to submit fair book changes, the Livestock Committee will review and bring recommendations to the board. Beef Superintend has asked that spring weigh in be pushed back.
- h. Livestock Auction Committee: S Benham, nothing
- i. Livestock Judging Committee: K Love, nothing
- j. Non Livestock Committee: J Rice, a few revisions will bring to the board for approval
- k. Non Livestock Auction Committee: M Albrecht, nothing
- l. Non Livestock Judging Committee: J Rice, nothing
- m. Fair King & Queen Committee: T Letts, nothing
- n. Sponsorship Committee: J Rice/T Letts, \$10,000
- o. Grandstand Committee: J Rice, stated she's working with H Newcomb and B Hamilton on a new event Sunday Aug 15th Lawn Mower Races. J Rice, will put something together for the Board. Discussion concerning timing with King & Queen Contest. Track maintainance, work with

Watson Diesel. Due to insurance and the equipment, only those with the event would be able to participate.

- p. Membership Committee: L Sands, working on the membership newsletter.
- q. Cruise at the Fountain Committee: J Rice, July 4th Weekend (Sat & Sun) press release going out soon.
- r. Golf Outing Committee: J Rice, July 24th at the Medalist Golf Course J Olds asked if any teams have signed up? 2
- s. Halloween Camping Committee: J Rice, scheduled Oct 8-10th
- t. Merry Mile Committee: C Thomas & H Dawson, postponed scheduled workers until March 13, due to cold weather. Meeting at Bronner's Community, March 9th. Waiting on late invoices that were just mailed. Working on sponsorship packages with committee for 2021. Next committee Meeting March 23, 6:30 pm at the Church.

Events & Community Reports:

- a. 4H Council: K Fischer, Planning ABC. Fun youth events being planned for summer. MSU Ext is planning on virtual shows/auctions. K Fischer is working on participation with Battle Creek youth, new members. Learning Kits available
- b. FFA Report: L Finch, noting
- c. Floral Hall: J Taylor, nothing
- d. Houston School: B Rapp, nothing
- e. Old Maple Grove Church: M Taylor, nothing
- f. Fair Museum: J McKeever, nothing

Public Comment:

Zoom comment, not indicated who asked: Livestock Committee meeting date: J Darrow, no date has been set. The committee is working on fair book changes.

T Cheney-Huggett – submitted letter of intent, what process was used. Stated she didn't receive a call or interview. J Olds explained the process that was used.

Board Comment:

H Horton, thanked the Board for working together. There have been tough conversations and decisions that needed to be made and it's good to see people working through conflicts.

L Sands, would like to see a letter put out that we are moving forward with things. J Rice stated she has put that out to the board. C Riddle stated we haven't said we are not moving forward. J Olds gave to go ahead to put the public notice out that we are moving ahead.

L Sands, Great job Jen on the plan to the Health Department.

T Letts, do we have all the superintendent positions filled. H Horton, Yes all youth livestock and non livestock are filled.

S Swafford, Merchants Building – when we redo that roof, leave the skylights out. C Thomas we need to be specific of our intentions on the grant.

C Riddle, Merry Mile, feels we should raise the amount of the start up money to \$15,000. Would like everyone to think it over and discuss it further.

C Thomas, We've done well with the financial transition.

J Olds had H Horton, Interim Secretary swear T Miller in as a Board Trustee

T Miller – Thanks for appointing me to the Board, look forward to working with all of you.

J Olds adjourned the meeting at 8:08pm

Minutes taken by H Horton, Interim Secretary

Board Approved March 17, 2021